



Thank you for choosing TC productions.

Please read this document carefully and email any questions you might have. This document forms part of our agreement.

To send us your invitation information the form is available here

<https://www.tcproductions.co.za/invitation-form>

About Us

Description

Please read this document carefully and email any questions you might have. This document forms part of our agreement.

You have taken a very big step to having a beautifully captured event. TC productions is one of the fastest growing video and photography companies in South Africa and the African continent as a whole. We are industry experts in the field of videography and photography. We have been in the production industry since 2008 and still going strong. Our team of highly skilled videography, photography, and support team are always available to assist you where possible.





Lets Get Started

This document will explain the process of how we work at TC productions and will guide you from the moment you book our services till the day that the entire event is done. It doesn't end there we are family now. You are always welcome to visit TC productions at any time for a photoshoot or just Coffee. It's all on us. We actually meant the coffee.

Below is everything we need to get started.

This section will apply to you if your package includes Pre wedding Photoshoot / Video Invitation / Website Invitation.



We advise that you make an appointment for the pre wedding photoshoot as soon as you can. The pre wedding photoshoot will take place at our studios in Fairland. The address is 197 Smit Street, Fairland (Suite 12 and 13) First floor. Once your appointment is confirmed, You can bring anything you would like to use as props for your photoshoot. Please note that the appointment is mandatory, Strictly no walk ins.

Outdoor Photoshoot.

Should you not like the idea of a studio photoshoot, no need to worry. We have an option for you. We can always do the Photoshoot at Walter Sisulu Botanical gardens. It is one of the beautiful parks that is closer to us. Please note that there is an entry fee at Walter Sisulu Botanical gardens. The entry fee is capped at R50 per Adult. You will also be responsible for the entry fee for the photographer / Photographers. Check with the office to know how many photographers are allocated to you for your photoshoot. This price is subject to change please check with Walter Sisulu botanical gardens for their pricing. (The R50 entry fee is /was correct at the time this document was made) Please be advised that the entry fees to any photoshoot locations are not included in your chosen package.

Own Location.

Should you wish to do the Photoshoot at your own chosen location. We will still not charge you for the photoshoot, but we will charge you for the petrol and the call out fee. Our call out fee is capped at R300 rand for any location around Gauteng and a petrol fee will depend on the distance from our studio to the chosen location. If your Chosen Location has entry fees, please make sure you pay for yourself as well as the photographer / photographers allocated to you. It is your responsibility to check that your chosen location doesn't require bookings, and that it has no government restrictions. If the Location you chose requires filming and photography permits, you will be required to send us a copy of a filming permit.



Invitations.

As you are aware that some of our packages include a website or video invitations. If your chosen package has one or both of these invitations, please be so kind to prepare the following information for us as soon as you can.

Please kindly provide us with the Following.



Ten landscape photographs of the couple (Only Photos that were taken by TC productions Photographers) if you have done your Photoshoot.

Full names for the couple. (Name and surname)

Wedding date.

Wedding venue and address

Starting times. (You can break the times into categories if you so wish) Make sure the provided times are accurate.

Dress code.

Gift registry details

Gps Co-Ordinates to the venue.

Rsvp Contact name and Contact details

Last date to RSVP.

Song of your choice. (Please email the actual downloaded song)

To send us your invitation details please fill the form available here

<https://www.tcproductions.co.za/invitation-form> or prepare a clear word Document with all

the required details and email it to info@tcproductions.co.za



Website invitation.

If you have a website invitation, please prepare the following.

Here is the sample of one of our website invitations <https://zolaniwedsndumi.co.za>



Full names for the couple.

Your love story (how you met)

Wedding date

Scriptures, verses and quotes if any.

Start and end times, All the times involved.

Dress code

RSVP date, and details, like contact name, number. restrictions if any.

Accommodation details if any.

Clear good quality photos of the bridal party. If they don't have, they are welcome to come to the studio to have some head shots/ and portraits taken at a discounted rate of R300 per 30-minute session per person.

Gift registry details.



The domain for your invitation will be www.lbwedsjane.co.za or www.janewedsjoe.co.za please make sure you send us the right format of your choosing



Very Important

NB. Please fill in the form on the link provided to you to send us your invitation details <https://www.tcproductions.co.za/invitation-form> , Incomplete details and information will not be processed. It will only lead to further delays. Once all the required information has been received it is at that time that we will start working on your invitation or any other works outstanding. Your invitations will be ready in 14 working days after we have received every document and every piece of information, we need including photos. The 14 working days only counts from Monday to Friday, Public holidays and any form of religious holidays don't count as a working day. If it happens that you need anything changed from the invitation sent to you, please make sure that you have all the amendments as you are allowed to make amendments not more than once.

Should you decide to do your Photoshoot outdoors, it is your responsibility to check the weather. Should it happen that it rains on the day of the shoot or during the Photoshoot, Our Photographers are obligated to stop, and you will have to book another appointment with the office.

Please make sure that we have received your signed contract before we start any work. If you haven't received the contract, please email the office (info@tcproductions.co.za)

We look forward to being part of you big day.

For more details please refer to the contract





*Video &
Photography*



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